SECTION 400
STUDENT POLICIES

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APPROVED: April 2025

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The Mission of Wounded Knee District School is to educate the future leaders of the Oglala Sioux Tribe by,

- Incorporating the Lakota Language and Values into all programs and services
- Providing for the needs of individual students and their families
- Assisting students to acquire the academic and social skills needed for
- meaningful and productive life in modern society

4.01 STUDENT GOALS AND OBJECTIVES

The Board will provide the educational and support services necessary for student learning options and experiences that allow for maximum physical, mental, social, emotional, cultural, spiritual and professional growth and development.

Lakota

Who read, write and speak the Lakota Language.
Who demonstrate knowledge of the Lakota history and culture.
Who practice traditional Lakota values including respect, courage, honesty, generosity, and wisdom.
Who are proud to be Lakota and strive to be Wolakotakiciye.
Lifelong Learners
Effective Communicators
Positive Individuals
Nurturing Family Members
Contributing Community Members
Transforming Oglala Sioux Tribal Members

4.02 EQUAL EDUCATIONAL OPPORTUNITIES

Every student shall have equal educational opportunities and support services regardless of race, color, creed, gender, religion, national origin, or disability.

4.03 STUDENT RESPONSIBILITIES

1. To obtain an education, Students must regard the opportunity of obtaining an education as one of their duties to the community. It is
2. To follow school rules, the student must obey recognized rules and procedures developed by the school/community.
3. To practice self-control, the student must refrain from inflicting bullying (verbal and physical) and/or bodily harm on other individuals and respect the privacy of their person and property.
4. To know the grievance procedure, the student must inform himself/herself of the proper methods and channels of complaints and make use of them when necessary.

4.04 Student Safety/Supervision

The administration shall develop safety rules including ways in which student safety requires special supervision and protection, precautions at dismissal, and instruction for safety on the way home from school.

Teachers have the primary responsibility for the supervision of students under their care.

1. Student shall be supervised at all times during the school day and at all school-related activities.
2. Maintenance and security shall inspect the physical condition of all buildings, grounds, and playground equipment quarterly.
3. Observation and instruction of safe practices on the part of school personnel and students, particularly in those areas of instruction or extra-curricular activities offering special hazards. At no time are students to be left unsupervised.

4.05 COMPULSORY SCHOOL ATTENDANCE

The Board shall adhere to Oglala Sioux Tribe's compulsory attendance law which requires every child not exceeding the age of 18 years to be enrolled in a school system, unless otherwise prescribed by law. The Board interprets this law to mean that a child must be enrolled in any school system, and not necessarily enrolled at *Wounded Knee District School*, and that a child is still considered to be enrolled under tribal law, even if such child has been dropped or expelled from *Wounded Knee District School.*

The Board shall warn parents, guardians, or custodians of children of the Oglala Sioux Tribe's compulsory attendance laws if a child is caught violating the law and may appoint a Truant Officer to enforce compulsory school attendance law.

All school personnel shall cooperate in the enforcement of compulsory school attendance law.

Attendance shall be in accordance with the State of South Dakota (or current) school accreditation standards and the Oglala Sioux Tribe's mandatory school attendance policies and procedures.

4.05 (a) ABSENCES

Excused Absences -

Upon receipt of a signed written request from the parents, the Principal may grant the student an excused absence from school for:

- Illness of the student two (2) days shall be excused by phone; after three (3) days a doctor's statement is required. It is the parent/guardian's responsibility to notify school when student is sick.
- Death of a member of the student's immediate family. For death in immediate family, up to five (5) days excused absence. Immediate family shall be interpreted to mean Parents, Step-parents, Brother, Sister, Step-siblings, Grandparents. One day maybe granted for extended family members at the discretion of the Principal.
- Doctor or dental appointments that cannot be met on non-school time.
- Emergency road conditions that limit the safety of transporting students to school
- Attendance at school-related activities when school authorities request such attendance.
- Emergencies at the school that endanger the life, health, or safety of the students.
- Other justifiable reasons authorized by the respective Principal or his/her designee.

Exempt Absences -

- Emergency road conditions that limit the safety of transporting students to school.
- Emergencies at the school that endanger the life, health, or safety of the students.

The consequences for unexcused absences are listed below:

5 Days:

Inconsecutive (not in a row) student's parent/guardian shall be notified by Parent Liaison to sign an attendance contract with NASIS Coordinator, Teacher, and Principal.

10 Days:

Will result in student being dropped from WKDS enrollment for remainder of the quarter.

20 Days:

At the beginning of the new quarter student may re-enroll within a school year, may result in student being retained for their current grade.

Tardies:

A student shall be considered Tardy from 8:30 a.m. to 10:00 a.m. After 10:01 a.m., student will be considered absent (Excused/Unexcused).

(4.05 b) **ATTENDANCE**

1. A student shall be considered TARDY if he/she comes to school after 8:30.

2. A STUDENT SHALL BE CONSIDERED ABSENT IF HE/SHE COME TO SCHOOL AFTER 10:00 A.M.

3. A student shall be considered to have PERFECT ATTENDANCE if he/she has no tardiness and no absences.
6. A student shall be considered to have FAITHFUL ATTENDANCE if he/she is absent for 1 day.
7. A student shall be considered to have GOOD ATTENDANCE if he/she is absent for 2 days.
8. Eight (8) tardies shall constitute one (1) absence.

(4.05 c)

10 Concurrent Days unexcused absences a semester or 20 days in a year, student's may be retained.

4.06 NASIS-Native American Student Information System

Teachers will be responsible for taking attendance with the Native American Student Information System (NASIS)

Teachers are required for entering weekly assignments into the NASIS Grade Book and for using the planner.

4.07 ENTRANCE AGE

Children five (5) years of age December 31 of the ensuing school term at Wounded Knee District School shall be eligible to enroll in Kindergarten. (25 CFR Part 39 ISEP Section 39.11)

4.08 SCHOOL ADMISSIONS

Students may enroll at the achievement level during the school term under the following conditions:

1. Students must present appropriate verification of current educational level if previously enrolled in another educational system and parents or legal guardian shall sign a Request for Records form.
2. The parent(s)/guardian(s) enrolling a student must be present and complete all required forms prior to finalization of admission of the student.
3. Students may be eligible for School services if they fit within the categories set forth in 25 C.F.R. 31.1. However, special education services are also limited by applicable law, regulation and policy of the United States government, and its departments, agencies, bureaus and services.
4. Prior to admittance, students and their parent(s)/guardian(s) must furnish the school with:

    - Enrollment Form (Emergency Information)
    - Immunizations from IHS
    - Tribal Enrollment Certificate or Certificate of Indian Blood Degree.
    - Certified Birth Certificate
    - Title VII Form
    - Transportation Form
    - Request for records
    - Proof of legal guardianship, if not one of the biological parents.
    - Medical Authorization to treat
    - Dental Prevention Program Form
    - Mckinney Vento Form

5. Any student who has not completed 8th Grade graduation requirements by the student's 15th birthday must petition the Board for re-admittance, unless the student is a special education enrollee.
6. Students who have reached their 16th birthday shall not be admitted to the school.
7. No individual is authorized to check a student out from school, pick students up after school activities, call to change bus assignments, unless the person is on the checkout list; no exceptions unless we have it in writing or a phone call by parent/legal guardian. Students are not allowed to receive phone call unless it is an emergency and the individual is on the student's Wounded Knee District School enrollment application as an emergency contact person. It would be appreciated if there is a family emergency you also inform the administrator.
8. Students are only permitted to transfer from another school or to re-enroll after being removed from the School at the start of the any given quarter.

4.09 ASSIGNMENT TO CLASSES

In order to assure student assignment to the class level best suited to her/his academic and social needs, placement shall be at the discretion of the Principal working in cooperation with school Social Workers, the student's parent(s), and teacher(s).

Placement shall be based on records in writing from previous school(s) attended, the age and maturity level of the student, and assessment of standardized test results.

Transfers from other schools shall be honored as to student grade placement until such time as there may be evidence the student would perform better if placed in another grade.

4.10 TRANSFER AND WITHDRAWAL

Students may transfer to another school at the request and authorization of the parent(s)/guardian(s). The *Wounded Knee District School* Board may participate in any pilot program regarding intra-reservation transfer of student funds along with transfer of students that may be developed by the Oglala Sioux Tribe's Department of Education or the Bureau of Indian Affairs Department of Education, or other institutions. The school administration has the authority to deny transfers into *Wounded Knee District School.*

The Attendance Clerk and Home School Liaison are responsible for providing the following documentation on students who withdraw:

1. The reason(s) for the withdrawal;
2. The efforts and resources utilized to prevent the withdrawal;
3. The outcome or location of the student.

4.11 ELIGIBILITY FOR EXTRA-CURRICULAR ACTIVITIES

Students are encouraged to be involved in school related activities. In order for students to participate in any school activity, they must meet the eligibility criteria as set forth by the School Board.

To participate in extra-curricular, the student must:

1. Receive weekly passing grades in all subjects and must not commit any infractions that would lead to a behavior write-up;
2. Write-up's will be reviewed by Principal and designee and eligibility determined by Principal and desginee.
3. Each student participating in extra-curricular activities must attend school the day BEFORE (unless an excused absence) the activity as well as the day OF and the day after the activity in order to participate in the game or other activity scheduled for that day. However they will not be able to attend or play in the next school activity.
4. Being ineligible to participate in an activity does not constitute ineligibility to practice.
5. Attendance: Students who are absent from school for more than ten (10) days per semester or twenty (20) days total in the current school year shall lose their eligibility to participate in extracurricular activities. Illness of the student or a death in the immediate family shall be an exception provided documentation has been provided to the School.
6. All students and parents shall sign and agree to abide by the interscholastic rules.
7. All students must have a physical examination in order to be eligible.

4.12 STUDENT ABSENCES AND EXCUSES

Wounded Knee District School shall provide students and their parents/guardians with established attendance policy and policies at the beginning of each school year.

4.13 SKIPPING CLASS(ES)

Any unauthorized absence from class(s) during the school day by a student who was in attendance at school during that day is considered skipping and the student will be in violation of a major offense.

4.14 PASSES

Any student without a pass while out of the classroom will be considered to be skipping class and will be sent to the Student Support Room and must present a reentry slip to their teacher.

Any student found off the *Wounded Knee District School* campus, during school hours, shall be considered truant and subject to disciplinary action.

4.15 TRUANCY

A student is truant if they are absent from the school during the school day without the knowledge or permission of the parent(s), guardian(s) or Principal. Disciplinary action will follow the procedures as outlined for major offense of The Oglala Sioux Tribal Law and Order Code which shall be followed regard truancies, Law enforcement shall be notified.

4.16 STUDENT RIGHTS AND RESPONSIBILITIES

In order to improve the integrity and values of the community and to promote the high ideals of education, students are expected to maintain high standards of personal conduct. By enrolling in *Wounded Knee District School*, students have agreed to abide by the rules and regulations which govern this institution.

Students have and shall be accorded the following rights; however, the declaration of rights implies corresponding responsibilities that students must accept and not infringe upon the rights of others.

1. The right to a free and appropriate education.
2. The right to be free from unreasonable search and seizure of their person and property, to a reasonable degree of privacy and to ensure a safe and secure environment.
3. The right to make their own decisions where applicable.
4. The right to freedom and culture.
5. The right to freedom of speech and expression, including symbolic expression (such as display of buttons, posters, choice of dress, and length of hair) so long as the symbolic expressions does not unreasonably and in fact disrupt the educational process or endanger the health and safety of others, or does not promote gang affiliation/use of alcohol, tobacco, or illegal drugs.
6. The right to freedom of the press, except where the material in student publications are libelous, slanderous, obscene or prejudicial.
7. The right to peaceably assemble and to petition the redress of grievances.
8. The right to be free of discrimination.
9. The right to be free of cruel and unusual punishment.
10. The right to be due process. Every student is entitled to due process in every instance of disciplinary action for alleged violation of school regulations for which the student may be subject to penalties, suspension, expulsion and /or transfer.

4.17 DUE PROCESS

Every student is entitled to due process in every instance of disciplinary action for alleged violation of school regulations for which they may be subjected to penalties of expulsion. Due process is defined as the right to notice of the allegations or charges against the student and a meaningful opportunity for the student and his/her parents to be heard by decision-making authorities.

4.18 INTERVIEWS AND SEARCHES

The School may notify parent(s) of any pending searches or interviews of students by school officials, to permit their involvement, unless such search is necessary to the immediate safety of staff and students or is based upon a reasonable suspicion that a student is in possession of a weapon or contraband, including but not limited to drugs and alcohol. (Examples of reasonable suspicion include a student who has previously found to be in possession of drug paraphernalia or drugs, or that appears to be under the influence of an intoxicating substance, or a first hand and credible report of suspected drug possession.)

School Principal, Counselor, Student Support Specialist, and Security have the right to interrogate students regarding their conduct and/or the conduct of others. Except where the alleged action would constitute a criminal offense, the right against self-incrimination does not exist. Every effort shall be made to notify parent(s) or Legal Guardian(s) of any pending searches or interrogations. If unable to reach a parent or legal guardian, the office will notify parents of the search in writing.

4.19 SEARCHES

Students have the right to privacy and security of their person against arbitrary invasion of their personal property by school officials. The school must maintain an atmosphere conducive to the pursuit of educational goals. The school reserves the right to search students when a school official, a teacher, or staff member has reasonable suspicion that the student has violated the law or school policy, and the school always has the right to search school property, including lockers and desks.

Lockers or any other property of *Wounded Knee District School* may be opened, or other searches conducted, including canine searches, by the respective Principal and one member of the professional staff. The student to whom the locker belongs should be present if possible.

4.20 STUDENT INVOLVEMENT IN DECISION MAKING

The Board believes students should be given a role in developing the procedures and rules and regulations which affect them and shall consider student opinions in these areas. Student participation in decision making is part of the educational process. Student Council elections will be held annually. All students enrolled in 6th through 8th grades will participate in the election process. Student Council officers will be comprised of a President, Vice President, Secretary, and Treasurer. Additionally, a Representative and Alternative Representative will be elected from each 6th through 8th grade class.

Students are welcome at Board meetings and will be granted the same privilege of speaking extended to the general public.

4.21 STUDENT CONDUCT/DISCIPLINE

Any serious offense such as fighting; the use of abusive or obscene language; the use, possession or distribution of illegal drugs or alcohol; the possession of any weapon; the use possession or distribution of any form of tobacco by a minor; or other unlawful or felonious acts not specifically outlined must be brought to the attention of the Principal immediately. These may result in in-school suspension, out of school suspension or dismissal from School.

The school administration reserves the right to immediately suspend any student when, in its judgment, the student knowingly and deliberately exhibits behavior that endangers the life, health and safety of the student or others, or that causes serious damage to school or others personal property.

4.22 SCHOOL RULES

Students are expected to adhere to reasonable standards of behavior and conduct themselves in an acceptable manner while at school or school related activities. Any deviation from acceptable behavior by the student may result in immediate disciplinary action by the respective Principal. The student is responsible for learning the following rules that govern the activities of the school environment.

Classroom Rules /Be Responsible/Be safe

- Follow all building rules
- Listen and always follow direction the First time they are given
- Do your assigned work
- Don't distract other
- Keep your work space clean
- Pick up after yourself
- Share and take turns
- Keep hands, feet, and objects to yourself
- Always do your best
- Use your time wisely
- Come prepared

Be Respectful:

- Follow the Four Lakota Values: Generosity, Courage, Respect, and Fortitude
- Respect yourself and other: students, teachers, and the environment
- Use positive words
- Be polite and help others
- Be nice and have appositive attitude

Lunchroom Rules

- Sit with your class
- Clean up after yourself, respect the custodians
- Bottoms on benches
- Bodies facing forward
- Dump your tray one person at a time
- Food and trays stay on the table
- Use quiet voices
- Keep hands, bodies, and objects to yourself
- Walk everywhere you go
- Ask permission for restroom, drinks, to get out of your seat, and for seconds
- No seconds until you have eaten everything on your tray, respect the cooks
- One trip to the salad bar (get all you want the first time)

Hallway

- Face Forward
- Stay in your space
- Walk silently as other classes are in session
- Quiet mouths (no talking)
- Hands in pocket or clasped in front or back
- Do not lean on or touch the walls
- Keep feet on the floor
- Stay in class groups in single file order
- Keep all body parts to yourself
- Walk respect to and from your destination

Bathroom

- Hands and pocket empty
- Keep the bathroom clean
- No playing around
- Three second drinks
- Always wash your hands with soap and water

Playground/outside

- Stay on the playground-Do not play on building ramps or stairs
- Leave animals, dirt, and insects alone
- Only one person on the slide and swings
- Listen to all adults
- Come when your teacher calls
- Line up quietly and immediately
- No climbing up the slide
- No twisting, jumping off or sideways swinging
- N climbing on the tress
- Keep hands and feet to yourself
- No personal toys on the playground
- Share playground & equipment with other

Computer-Lab Rules

- THE COMPUTERS IN THIS ROOM ARE TO BE USED FOR ACADEMIC PURPOSES ONLY
- ASSIGNED INTERVENTION SOFTWARE IS THE ONLY PROGRAM TO BE USED DURING LAB TIME
- LOADING OR DOWNLOADING ANY SOFTWARE OF ANY KIND IS STRICKLY PROHIBITED
- DO NOT MAKE ANY CHANGES TO THE DESKTOP OF TO INSTALLED SOFTWARE
- PLAYING COMPUTER GAMES OR MUSIC IS STRICKLY PROHIBITED
- REPORT HARDWARE OR SOFTWARE PROBLEMS TO YOUR TEACHER. PLEASE DO NOT TROUBLESHOOT
- FOOD AND DRINKS OF ANY KIND ARE STRICKLY PROHIBITED
- REMEMBER TO LOG OFF THE NETWORK WHEN YOU LEAVE
- BE AWARE OF YOUR ASSIGNED TIME, OTHER CLASSES ARE SCHEDULED AND EXPECTED TO BE ON TIME
- VIOLATION OF THESE RULES WILL RESULT IN IMMEDIATE SUSPENSION OF COMPUTING PRIVILAGES AND USE OF THIS ROOM

These school rules are separated into three sections; minor rules, major rules and violations that may result in immediate suspension or expulsion.

Suspensions shall be no longer that three (3) school days on minor school infractions, and ten (10) school days on major infractions that do not warrant expulsion.

Minor School Rules: Violation of these school rules are classified as minor infractions that could occur on a daily basis and include, but are not limited to:

Rule 1:	Students will follow good health and safety practices at all times while attending school and school related activities.
Rule 2:	Students will attend and be on time for all scheduled classes.
Rule 3:	Students will return home at the end of the school day.
Rule 4:	Students will obey all reasonable requests.
Rule 5:	Students will not have hickeys, and cannot display public affection
Rule 6:	Students will treat every person with respect, listen politely to other people in class and during school assemblies.
Rule 7:	Students will walk quietly in the school building and on all sidewalks so as not to disturb other classrooms or students.
Rule 8:	Students will respect the property of others and help take care of school property, obey all regulations listed in the computer user policy.
Rule 9:	Students will remember and respect that the staff lounge is for staff only; students are not allowed
Rule 10:	Chewing gum and sunflower seeds are NOT allowed.
Rule 11:	Students will help protect the safety of all people at the school.

Rule 12: Students are to dress appropriately, no short shorts, spaghetti straps or t-shirts with themes for alcohol, drugs, or sexual innuendos, no bandanas are allowed, and hats may be worn outside only.

Rule 13: Cell phones, I pod, MP3 players or any other electronic devices are NOT Allowed at the school and will be confiscated and returned to the parent upon request for the first offense. They will become the *Wounded Knee District School's* property after the second offense.

Rule 14 Alcohol or illegal and controlled substances, but not limited to marijuana cartridges. Including but not limited to electronic cigarettes and vapes.

Working with Students and Parents to Improve Student Behavior:

If a student's behavior warrants parental contact, the contact shall be made by the teacher of the student as soon after the occurrence of the behavior is possible. TEACHERS ARE ENCOURAGED TO CONTACT A STUDENT'S PARENTS FOR POSITIVE BEHAVIOR AS WELL AS NEGATIVE BEHAVIOR.

Any student committing a minor or major rule infraction or whose behavior disrupts the learning process in or out of the classroom will be involved in the following procedure:

1. The student's teacher will discuss the matter with the student.

   If the matter is resolved no further action may be necessary.

2. If the matter cannot be resolved the teacher will make arrangements to contact the student's parent(s) by telephone as soon as possible. If the matter can be resolved between the student, parent, and teacher no further action is necessary.

   If the matter is a major rule infraction or a repetitive minor rule infraction the teacher, in addition to contacting the parents, will refer the student to the student-parent-teacher resource person, the school counselor, or the home school liaison. (The teacher or the school resource person involved will also refer the matter to the Principal as necessary).

3. If the parent and teacher and/or school resource person agree the student may return home for part of a day or up to a day for a "cooling off time' or time of "reflection" about behaviors by both student and teacher.

   There is a difference between a student returning home through the mutual agreement of the teacher and a student: and a student who is being sent home by the Principal.
   For a student to be sent home, or suspended, the Principal or her/his designee must make this decision.

4. Any student suspended from school and sent home may be suspended as follows:

   Informal Suspension: The student is sent home as per policy governing suspension; however, no paper work is necessary nor will any be put in the

student's file.

Formal Suspension: Again, the student is sent home as per policy; however, written notice shall accompany the student and a copy will be placed in the student's file.

5. A student returning home for any reason shall always have a follow up contact made as soon as possible with the student's parent(s) by the teacher of the student returning home.

6. If a student is placed on a behavior contract, parent and student must sign contract to be valid. that contract will be reviewed every quarter. And student may be taken off the contract due to good behavior.

Major School Rules: These major rules include, but are not limited to:

Rule 1: Students will not cause damage to nor steal school or other's personal property.

Rule 2: Students will respect the rights of others while at school or school related activities and shall not engage in sexual harassment of any kind directed at other students or staff.

Rule 3: Students will not endanger the life, health, or safety of themselves or others while at school or school related activities. This includes possession of any weapons, fighting, or other violent or aggressive behavior.

Rule 4: Students will not communicate threatening, abusive, or obscene language or gestures and not possess obscene material while at school or school related activities.

Rule 5: Students will remain on the school campus during the school day unless they have signed written permission to leave from the respective Principal. Vehicles driven by students shall not be allowed on the *Wounded Knee District School* campus.

Rule 6: Students shall not instigate a fight.

Rule 7: Students will not smoke cigarettes nor possess any tobacco products.

Rule 8: Students will not skip class.

Rule 9: Students will not exhibit any behavior that promotes gang violence including gang colors, gang activity.

Rule 10: Students will not possess permanent markers or writing instruments, or spray paint-NOT deface or destroy School property.

Rule 11: Students will accept the authority of all staff at the school, threatening remarks towards school personnel WILL NOT be tolerated.

LEVELS OF DISCIPLINARY CONSEQUENCES AND SUPPORT

The following levels of disciplinary consequences and support shall be administered by WKDS Principal or designee once a full investigation into a bullying incident. Determinant upon the frequency and severity of the infraction, the principal or designee may administer the appropriate disciplinary action.

Level 1: Conference/Parent Contact

- School personnel and parent
- Conference with student

Level 2: Intervention Options

- Psycho-educational training: Student is provided materials/counseling intended to increase empathy, communication skills, social skills, and understand the impact of bullying.
- Referral: Administration, school counselor, social worker, or support staff.
- Time-out: The removal of a student from classes for one-half day or less.
- Detention: Detainment of a student for disciplinary reasons that takes place before, during or after school hours. (Can include keeping student in from recess.)
- School Behavior Agreement with student(s)/parent(s): A written statement listing steps to be taken to improve behavior or attendance. The statement also describes the support to be provided by school staff and/or parent as well as the date when the contract will be reviewed.
- Intervention Assistance Team: A meeting of school personnel, parents, and other individuals to consider the behavior and/or progress of the student and make recommendations.
- Restricted activity: The denial of participation in school activities.
- School/community service: Assignment of student to perform school/community service.
- A combination of any Level 2 option and Level 1 conference/parent contact.
- Other options as discussed among parent, teachers, and administrators.

Level 3: In-School Alternatives

- Placement of student in an in-school suspension program for one-half day or more with a parent contacted.
- Placement of a student in-school suspension program for one or more days with a parent contacted.
- Family Contract with Victim, Offender and Parents
- Placement of a student in a specially designed in-school class or program.
- In-school community service.
- Placement as outlined above and in combination with levels 1 and 2 consequences. Additional empathy and social skill training

Level 4: Out-of-School Suspension (1-5 days)

- Suspension with parent conference or the parent may attend school with the student for one school day.
- For each day of suspension, four hours of community service may be served.
- Suspension with parent conference and contractual agreement.
- May be in combination with Levels 1, 2, and 3 consequences.

Level 5: Alternative Consequences/Programs

- Modified schedule.
- Alternative to Expulsion (ATE) with referral to counselor. ATE is a probationary period of time (to be determined on an individual basis by the administrator) in which the student must exhibit behavior free from trouble. Failure to do so will result in more severe consequences.
- School probation with referral to a community agency such as juvenile court
- School probation may be in combination with Levels 2, 3, and 4 consequences.
- Placement in alternative programs within the local school setting.
- Placement in alternative programs outside local school setting.
- Conditional school (able to attend school based upon set conditions).

Level 6: Expulsion Meeting/Expulsion/Dismissal

- Procedure with request for expulsion/dismissal meeting.

Immediate Expulsion

Behaviors which may result in a student's immediate suspension and expulsion/dismissal from school include, but is not limited to:

1. Behavior that threatens or causes bodily injury, carrying weapons, inflicting bodily injury, making bomb threats or threats of bodily injury, inflicting or attempting to inflict bodily injury through the use of a weapon or object that could cause serious bodily injury to any other student or staff member at the School, or serious sexual harassment.

2. Selling, distribution, possession, manufacture, or use of alcohol or drugs.

3. Theft or destroying property.

In all disciplinary actions that may result in a recommendation for expulsion/dismissal, the Principal will:

1. Immediately suspend the student from school until further notice.

2. Give the accused student and his/her parent or legal guardian written notice of the **major infractions** against him/her and the nature of the evidence supporting the infractions.

3. Inform the student and his/her parent or legal guardian of the date, time, and place of expulsion/dismissal hearing before the hearing panel. The hearing shall be scheduled within ten (10) school days from the date of the incident, unless there is good cause by the hearing panel for an extension of time. Failure of the student and his/her parent or legal guardian to appear for the scheduled hearing at the scheduled time, time and place effectively waives the right for any further hearing and the hearing panel shall proceed with its decision on the recommended expulsion without the presence of the student and his/her parent or legal guardian.

4. The hearing shall be conducted in accordance with the hearing procedures set forth below

Students who are eligible under IDEA shall be subject to federal law and regulations in the event of expulsion/dismissal.

4.23 ANTI-BULLYING

The Wounded Knee District School is committed to maintaining a constructive, safe school climate that is conducive to student learning and fostering an environment in which all students are treated with respect and dignity. A goal of Wounded Knee District School is to align its policy and procedures with the Four Lakota Values: Generosity-Wacantognaka, Courage-Woohitika, Respect-Wowacintanka and Wisdom-Woksape.

Persistent bullying can severely inhibit a student's ability to learn and may have lasting negative effects on a student's life and does not align with the Four Lakota Values. The bullying of students by students, staff, or third parties is strictly prohibited and will not be tolerated.

Bullying consists of overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors, that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:

1) Has the purpose of creating or resulting in an intimidating, hostile, or offensive academic environment; or
2) Places the targeted student in reasonable fear of harm to the targeted student's person or property; or
3) Has a substantially detrimental effect on the targeted student's physical or mental health; or
4) Has the purpose or effect of substantially or unreasonably interfering with a student's academic performance which deprives the student access to educational opportunities; or
5) Has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.

The principal at WKDS shall implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of bullying, consistent with the code of student conduct, as well as the consequences and remedial responses for staff members who commit one or more acts of bullying. Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses and consider both the developmental ages of the student offenders and students' histories of inappropriate behaviors, per the code of student conduct.

The principal at WKDS shall be responsible for designating a member of his/her staff to receive all complaints alleging violations of this policy.

Any staff member observing or suspecting bullying toward another individual is required to report the issue to the principal with all haste, this also includes instances of cyber-bullying on social media outlets (Facebook, twitter, Instagram, etc.).

This policy is in effect while students are on property within the jurisdiction of the School Board; while students are in school-owned or school-operated vehicles; and while students are attending or engaged in school-sponsored activities. Students involved in cyber-bullying, violent acts against other students within the tribal community, may face consequences within the school setting if it impacts student learning and the educational environment.

The WKDS will act to investigate all complaints (formal or informal, verbal or written) of bullying. A formal complaint may be submitted to the principal. Any student engaging in an act of bullying is subject to discipline pursuant to the WKDS's student discipline procedure.

This policy may not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions if the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

Students, parents and visitors of WKDS are encouraged to submit a written report of alleged violations of this policy to the principal (or principal's designee) on the same day that an incident was witnessed or reliable information regarding the occurrence of an incident was received. Such a report may be made anonymously. Formal action for violations of the code of student conduct may not be taken solely on the basis of an anonymous report.

Any WKDS employee, volunteer or contracted service provider who promptly reports an incident of harassment, intimidation or bullying, and who makes this report in compliance with the procedures of this policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

The principal or designee shall conduct a thorough and complete investigation for each report of an alleged incident of bullying received. The investigation shall be initiated by the principal or the principal's designee within one school day of the report of the incident. The principal may appoint additional personnel to assist in the investigation. The investigation shall be completed and the written findings submitted to the principal as soon as possible, but not later than five school days from the date of the report of the alleged incident of harassment, intimidation, or bullying. The principal shall report the results of each investigation to the School Board on a quarterly basis during regularly scheduled board meetings.

WKDS shall record the frequency of bullying incidents in the following categories: verbal bullying, physical bullying, social/relational bullying and electronic or written communication bullying.

The principal shall provide the parents of the students who are parties to the investigation with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the corporation found evidence of bullying, and whether consequences were imposed or services

provided to address the bullying incident if the evidence of bullying was substantiated. This information is to be provided in an expedited manner.

Any WKDS employee, volunteer or contracted service provider who receives a report of harassment, intimidation, or bullying from a student, parent, visitor or colleague, and fails to initiate or conduct an investigation, or who witnesses or observes a bullying incident and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

The principal of WKDS is authorized to acknowledge and respond to instances of false reporting of alleged bullying incidents. The principal is expected to respond with consequences and remedial actions regarding any person found to have falsely accused another as a means of bullying as:

a. Students – Consequences and appropriate remedial action for a student could range from positive behavioral interventions up to and including suspension or expulsion.
b. School Employees – Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students could entail discipline in accordance with corporation policies, procedures and agreements.
c. Visitors or Volunteers – Consequences and appropriate remedial action for a visitor or volunteer could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of building or grounds privileges, or prohibiting contact with students or the provision of student services.

4.24 COMPLAINTS AND GRIEVANCES

There may be times when students or parents have a grievance about the *Wounded Knee District School.* Such grievances are separate from student discipline procedures.

The purpose of this grievance procedure is to resolve complaint(s) from student(s) and/or her/his parent(s) informally within the framework of the *Wounded Knee District School* and to ensure fairness and justice to all.

Any student and/or her/his parent(s) who feel s/he has been discriminated against, believes her/his rights have been violated, or, has any other grievance(s) concerning school affairs or administrative decisions, may report said grievance(s) in the following manner:

1. A signed written grievance shall be reported to the Principal within 72 hours of the incident.
2. The Principal must complete her/his efforts to resolve the grievance within five (5) school days of the date of the grievance, unless there is good cause for a continuance.

   a. S/he shall meet with all involved parties to discuss the issue(s).
   b. S/he shall keep a written record of her/his activities and findings.
   c. S/he shall provide a written response to the issues with her/his decision.

3. If the Principal is unable to resolve the issue, the grievance may be brought to the School Board within three (3) school days. The School Board will hear the grievance at the next *Wounded Knee District School* Board meeting unless the Board shows good cause for a continuance and renders a written decision to the complainant within a reasonable time.

4.25 HEARING PROCEDURES

The Principal shall oversee the selection and convening of the hearing panel is responsible for providing a hearing for any student and his/her parent or legal guardian who requests a hearing following a proposed expulsion. A hearing shall be held within ten (10) school days of the date of the incident unless the school shows good cause for scheduling the hearing at a later time.

1. Notification of hearing:

   Written notice of the hearing date, time, place, and procedural hearing rights will be made to the student and his/her parent or legal guardian at least five (5) calendar days prior to the hearing.

2. Right to a fair and impartial hearing:

   a. Participants at the hearing shall be limited to involved parties.

   b. All hearings shall be closed to the public. The school has the right to sequester witnesses.

   c. The Principal shall appoint a hearing panel consisting of a student, a teacher and an administrator who are not familiar with the incident.

3. Right to counsel:

   a. The student and his/her parent or legal guardian may be represented by a personal representative or an attorney of her/his choosing at his/her own expense.

   b. At all times during the hearing, the student has the right to have her/his parent(s) or their designee present.

4. Right to cross-examine:

   a. The student or his/her representative has the right to confront and cross-examine any witness(es) against her/him and to produce witness(es) on her/his behalf. The school will not allow another student to be a witness against the student without the permission of that student's parent or legal guardian. The school will make every effort to protect any student who is a witness from any adverse actions against him/her as a result of testifying against the student. No student will be compelled to testify against herself/himself. The school reserves the right to protect student witnesses from harsh, threatening, or intimidating cross-examination.

b. The student and/or her/his parent(s)/legal guardian or legal counselor must be given enough time to examine all the evidence to be used against her/him to allow him/her to adequately prepare for defense. If the student and/or her/his parent(s) legal guardian or legal counsel feel they have not had enough time to properly prepare a defense, the hearing panel chairperson may grant a reasonable postponement.

c. The hearing panel may issue an oral decision at the end of the hearing, or it may choose to issue a written decision, which must be provided to the student and his/her parent or legal guardian with three (3) calendar days of the end of the hearing. The decision shall constitute a final decision of the hearing panel.

d. Unless there is death in the immediate family, illness or serious injury of the student, if the student and his/her parent or legal guardian fails to appear at a hearing on the appointed date, s/he forfeits by default and the Principal's recommendation for expulsion will become effective.

5. Record of the hearing:

a. Upon written request, the student and her/his parent(s)/legal guardian or legal counsel must be provided with an accurate transcription or tape recording of the hearing; including, written finding of fact and conclusions in the case.

b. In case of appeal, an accurate record must be furnished to the Superintendent's office.

c. Hearing records will be maintained for one (1) year.

6. Right to appeal:

a. If the student and his/her parent or legal guardian is dissatisfied with the decision of the hearing panel, they may appeal to the School Board. An appeal must be requested in writing to the Principal within five (5) calendar days of the date of the decision of the hearing panel or the student and his/her parent or legal guardian waive their right to appeal. An appeal hearing must be held within ten (10) calendar days of the appeal request.

b. The School Board shall not hear any new evidence or receive any new documents but must make its decision based upon the record established by the hearing panel, including, but not limited to a transcript or tape of the proceedings below, and all of the files and documents considered by the hearing panel.

c. The student and his/her parent or legal guardian may be represented by a personal representative or an attorney of her/his choosing at their own expense. The student and his/her parent or legal guardian must argue that the decision of the hearing panel was legally or procedurally flawed, and not argue or present new evidence. The *Wounded Knee District School* shall be represented by the *Wounded Knee District School* attorney.

d. The School Board shall issue an oral decision at the end of the appeal hearing, or it may choose to issue a written decision, which must be provided to the student and his/her parent or legal guardian within three (3) school days of the end of the hearing. The decision of the School Board shall be final.

e. Unless there is death in the immediate family, illness or serious injury of the student, if the student and his/her parent or legal guardian fails to appear at an appeal hearing on the appointed date, s/he forfeits by default and the decision of the hearing panel will stand.

If the student is found not guilty of the charge(s) against her/him, all allegations of misconduct and any information pertaining thereto will be expunged from the student school record.

4.26 STUDENT ADMITTED BY COURT ORDER

A representative of the School has a right to be present at a hearing before the Court where a student is seeking to be readmitted to the School pursuant to a Court order. The School has a right to waive its right to be present at this hearing.

4.27 TOBACCO USE

Students shall not smoke or use tobacco in any form at any time during school or at school- related activities.

4.28 DRESS CODE

The ultimate responsibility for dress and appearance of a student rests with the individual student and her/his parent(s). Student dress should meet the standards of health and safety, not be obscene or disrupt the educational process, not promote illegal substances or/and alcohol or gang activity, not inappropriate, including but not limited to the following: halter tops, tube tops, bare midriffs, no shoes, no shirt, attire of a sexual nature. Students are prohibited from wearing head covering during school hours. If a student refuses to remove their hood, security will be notified and the student will be removed.

4.29 DEMONSTRATIONS AND STRIKES

The Board will not tolerate any disruption of the rights of students to attend school. Violence, vandalism and/or seizure of any area of school property or any other method of disruption violate this right.

4.30 CORPORAL PUNISHMENT

The use of corporal punishment is not permitted at any time at *Wounded Knee District School.*

Corporal Punishment is defined as physical punishment as distinguished from pecuniary punishment or a fine; or any kind of punishment inflicted on the body. Staff and teachers shall be allowed to physically restrain students for the safety of the student and others.

4.31 DETENTION OF STUDENTS

Students may be detained by their teacher(s) only when a definite and productive purpose will be achieved through its use.

Any teacher who wishes to detain a student after school must notify the Principal the day of such detention and on or after such detention shall submit a signed written statement of the reason(s). The Principal shall notify the parent(s) orally or in writing concerning the reason(s) for the detention and make any necessary arrangements.

After-school detention shall be applied equitably to all students, shall be no longer than one hour per day and the school shall return the student home.

4.32 EXPULSION OF STUDENTS

Through established procedures outlined in this section, a student may be expelled from school for conduct that disrupts the educational process or endangers the health or safety of the student, her/his classmates, or school personnel. Any student found on *Wounded Knee District School* property with a weapon of any kind, including but not limited to knives, guns or explosives, may be immediately removed from school. However, in the event a student threatens harm only to himself/herself with such weapon, the School may defer to the recommendations of qualified mental health professionals with regard to discipline or expulsion. A student who has been removed from school as a result of being found with a weapon will be expelled for not less than one year from the date of the expulsion.

Students who have accumulated 20 written behavioral citations will be subject to expulsion.

All student's that have been expelled from *Wounded Knee District School* may not enroll for one full year from the date of the expulsion.

4.33 PHYSICAL EXAMINATIONS

The *Wounded Knee District School* shall provide a voluntary health and developmental screening program organized for students in the areas of vision, speech, hearing, and dental.

Students are will be required to have a physical for sports.

4.34 INOCULATIONS

The parent(s) of each child admitted to school shall annually present certification from a licensed physician or authorized representative of the Indian Health Service that the child has been immunized against polio myelitis, diphtheria, pertussis, rubella, mumps, and tetanus, unless the parent or guardian is willing to certify that the child adheres to a religious doctrine whose teachings are opposed to such test and immunization (See South Dakota Department of Health - Certificate of Immunization form). The School shall follow the requirements of the accrediting authority with regard to inoculating.

4.35 COMMUNICABLE DISEASES/BODILY INFESTATIONS

The School recognizes its responsibility to provide a safe and healthy environment for students and staff. No child having a contagious or infectious disease may attend school until permitted to do so by a licensed physician. A contagious or infectious disease includes, but is not limited to: impetigo, chicken pox, scabies, streptococcal infections, conjunctivitis (pink-eye).
Timely head checks will be administered to all students by appointed staff. Parents will be responsible for administering appropriate medicated shampoo provided by *Wounded Knee District School*. The social worker or school nurse his/her designee shall offer assistance to families of such students with lice or bodily infestations if the problem persists. Students may return to school after their heads have been cleaned and infectious diseases have been treated by a physician documentation required.

4.36 STUDENT HEALTH SERVICE - MEDICINES

Students shall not take medications, prescription or other drugs while at school unless such medicine is dispensed by the Principal acting under specific written request of the parent(s) and under the written directive of the student's personal physician. The acting Administrators may dispense medication in the absence of the Principal.

4.37 STUDENT HEALTH SERVICE - ACCIDENTS

The Principal or his/her designee shall provide emergency services in case of injury or sudden illness of a student. If the illness or injury appears serious, every effort will be made to contact the parent(s) or family physician immediately. The school reserves the right to immediately provide for emergency medical treatment and mental health services if, in the opinion of school administrators, a student's life, health or physical safety is at risk.

No student who is ill or injured will be sent home alone. Serious accidents to students shall be reported as soon as possible to the Principal.

4.38 STUDENT SAFETY SUPERVISION

Student safety shall be assured by close supervision of students in all school buildings, grounds, and offsite activities, through:

1. maintaining a safe school environment,
2. observation of safe practices on the part of school personnel and students,
3. offering safety education to students,
4. providing the first-aid care for children in case of accident or sudden illness,
5. development of structures for supervisors of students and activities.

4.39 EMERGENCY DRILLS

The Principal shall conduct fire and disaster drills monthly according to the disaster plan adopted by the Board in accordance with the laws of the accrediting authority.

4.40 DISMISSAL PRECAUTIONS

The following procedures shall be utilized for student dismissal to ensure they are released for proper reasons and into proper hands. The school shall require an annually updated sign-out/release of student to authorized individuals which indicates who children may be released to.

1. The person requesting release of the student must obtain signed written permission from the respective Principal or her/his designee.
2. No student will be released from school or class(es) on the basis of only a telephone call.
3. Children of estranged parents may be released only upon the written request of the parent whom the court has indicated, by permanent or temporary court order, is responsible for the student and who is the person registered on the school record.
4. A parent must come to the respective school office to pick-up children in front of school personnel, and the parent must sign a sign-out sheet or register indicating the name, date, time and reason for signing out the student.

4.41 BICYCLE USE

The Board assumes no responsibility for theft, damage or accidents resulting from student use of bicycles on school premises.

Bicycles will not be allowed to be parked, ridden, or stored in school facilities during the school day.

4.42 STUDENT CLUBS & FUND RAISING

The Board encourages establishment of school clubs which shall be organized with the approval of the respective Principal.

All funds raised by organizations or clubs will be deposited into individual custodial accounts through the Business Office with expenditures authorized by the sponsor. However, in all cases, the money raised shall remain in the ultimate control of the School and shall be expended for the benefit of the students and may not be returned to the donors/fundraisers/individuals.

4.43 STUDENT PERFORMANCES

Students will be encouraged to demonstrate their talents through exhibits, presentations, oratory or other media. All performances will be scheduled through the Principal for authorization and assistance.

4.44 STUDENT VOLUNTEERS

To promote the concept and value of Generosity, students may_participate in the design and implementation of Student Volunteer/Service-Learning activities in the school and community to demonstrate their competence and commitment to assisting the Lakota people.
The Board encourages the use of student volunteers in the educational program and in useful community services. Student volunteers should be able to carry the additional work load without interfering with their academic achievement.

4.45 SOLICITATIONS

Solicitation for donations and contributions from students is restricted to drives sponsored by student organizations.

Organizations wishing to distribute materials in connection with fund drives may do so with the written approval of the respective Principal and are to remove any handbills or fliers from the school buildings and grounds in a timely manner.

4.46 STUDENT/COMMUNITY RELATIONS

The Board encourages the involvement of students and community members in activities that provide a positive image of students to community residents.

Students are to perceive themselves as valuable members of the community in which they reside and will exhibit behaviors reflective of the basic Lakota Values.

4.47 DROP-OUTS

Teachers shall notify the respective Counselor and Principal of any students showing drop-out tendencies so that resources become immediately available to the student. Every student should be counseled as soon as s/he is detected to be a potential drop-out and every effort made to improve the holding power of *Wounded Knee District School.*

Every staff member is responsible for assisting students in their problem-solving efforts, should serve as a resource for students and such matters should be approached with equity and consistency.

4.48 PROMOTION AND RETENTION OF STUDENTS

Students shall be promoted based upon successful achievement in basic subject areas and the professional judgment of the class (room) teacher.

Students will be recommended for retention if they missed 10 days unexcused absences a semester or 20 days in a year.

K-8 students will not be retained at the same grade level for more than one year.

Teachers must confer with the student and her/his parent(s) by mid-term of the semester when retention of a student is being considered. Retention shall be used only when advantageous to the student.

The retention of students in the elementary and middle schools is recommended by the teacher(s) with the final assignment made by the Principal following a review of each case with the parent(s).

4.49 STUDENT RECORDS

Wounded Knee District School shall maintain complete permanent records on all students who are currently enrolled. These records shall be confidential.

Student records may contain, but are not limited to: identifying data, academic work completed, attendance data, standardized achievement test scores, health data, level of academic achievement, scores on standardized, intelligence, aptitude, psychological test, inventory results, and family background information. These records shall be housed in an effort to prevent them from fire and theft.

Student records shall be made available to the Principal and Counselors. Teachers may have access to student records only with the permission of the respective Principal. Administrators and staff with access to student records may not extract or change records of their own children, if enrolled in the past or present at the School, without having a second *Wounded Knee District School* administrator or employee present at all times as a witness to such access or change of records. All personnel who have access to the student records shall keep the information contained in the records confidential.

School personnel will regard parents and guardians of students as having every right to access the information in the student files, within reasonable limitations. A student has a right to inspect his/her academic record and is entitled to an explanation of information contained in the record.

Students, guardians, or parents wishing to inspect the records shall make a written request.

Records concerning an individual student shall be used for promotion of student welfare. Student records shall be made available to an outside person or agency only under the following conditions:

1. A written request is received by school officials duly signed by a parent, or legal guardian of the student.

2. A written request is received by school officials in the form of a specific request from the court or a court order and other federal laws have been complied with.

3. A written request is received by school officials from a receiving school. Only information such as grades, attendance records and group test scores shall be included. Psychological reports and health reports cannot be released without having been specified in the signed written request, the Principal has given his/her approval, and the School has complied with federal law.

4. Instances where request for information might come from an outside agency, the agency will be required to file a release from the student or parent or guardian.

5. In instances where requests for information come from the Comptroller General of the United States, and administrative head of an education agency or state educational authorities in connection with the audit and evaluation of federal programs or for the enforcement of federal legal requirements which relate to such programs, only data which does not include information which would permit the personal identification of such students or their parent may be released.

All access to records must be in compliance with the provisions set forth in the Family Education Rights and Privacy Act provision of the Manual.

4.50 FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) afford parents and students more than 18 years of age ("eligible students") certain rights with respect to the student's education records. The rights are as follows:

(1) The right to inspect and review the student's education records within 45 days of the day the *Wounded Knee District School* receives a request for access. Parents or eligible students should submit a written request to the building principal (or appropriate school official) that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of students' education records that the parent or eligible student believes is inaccurate or misleading.

a. The parents or eligible students may ask the *Wounded Knee District School* to amend a record that they believe is inaccurate or misleading. They should write the building principal; clearly identify the part of the record they want changed and specify why it is inaccurate or misleading.

b. If the *Wounded Knee District School* decides not to amend the record as requested by the parent or eligible student, the *Wounded Knee District School* will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

a. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the *Wounded Knee District School* as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the *Wounded Knee District School* Board; a person or company with whom the school district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, or assisting another school official in performing his or her tasks

b. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.

c. Upon request, the *Wounded Knee District School* discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4.51 RECORDS OF ACCESS

When the student transfers from another school the Principal shall ask the parent to sign a request for release of the student's records. This request will be forwarded to the school of previous attendance by the Principal. The request shall include a description of the records desired, the reason for the request, and assurance of confidentiality of the information to the released.

4.52 CHALLENGES TO RECORD CONTENT

Parents, legal guardians or students of legal age shall have an opportunity for a hearing to challenge the content of the student's school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

Requests for hearings shall be sent to the appropriate Principal of the school who shall set a time and place for the hearing within 5 days of receipt of the request and notify the requested in writing of the time and place. The Principal shall have the person(s) present who have entered the information in question at the hearing. The parent, legal guardian, or student who requested the hearing shall have the right to question person(s) and shall be able to show evidence that would correct inaccurate, misleading, or otherwise inappropriate information.

A copy of Board policy on student records shall be on file in the office of the Principal and of each individual who carries out procedures relative to this policy.

4.53 DAMAGE TO SCHOOL PROPERTY

Students and their parents or guardian shall be responsible for payment to the School for damage whether negligent or intentionally inflicted on school property by the student.

4.54 GUIDANCE COUNSELING

Guidance and counseling services will be provided pursuant to the plan adopted by the School. Counseling services will be provided by the appropriate School, Community, and Tribal counselors to fulfill the requirements of tribal, federal, and state law. Guidance counseling records may not be released to parents, without consent of the student.

4.55 TESTING PROGRAMS

Certified personnel will administer tests designed to yield information as to student's achievement and ability. The School will administer standardized tests to students which are required by federal and state regulations.

4.56 RESEARCH AND EXPERIMENTAL PROGRAMS, TESTING

All instructional material including teachers' manuals, films, tapes, or other supplementary instructional material, which will be used in connection with any research or experimentation program or project shall be available for inspection by the parents or guardians of the children engaged in such program or project.

No student shall be required to submit without prior consent to psychiatric examination, testing, or treatment, in which the primary purpose is to reveal information concerning one or more of the following:

1. Political affiliations;

2. Mental and psychological problems potentially embarrassing to the student or his or her family;

3. Sex behavior and attitudes;

4. Illegal, anti-social, self-incriminating and demeaning behavior;

5. Critical appraisals of other individuals with whom the student has close family relationships

6. Legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers; and

7. Income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under a program.

4.57 FOOD SERVICES

All eligible students will be provided free of charge a daily breakfast and lunch meal pursuant to the adopted food services plan.

4.58 TRANSPORTATION

Within the requirements of federal law, students will be provided free transportation on the established bus route to and from school daily.

1. The school shall not be required to provide transportation which exceeds the identified boundaries. (Exempt: McKinnie Vento students).

2. If a student misses his or her bus ride or other school transportation, the parent is responsible to providing transportation to the school on that day.

3. Students will be transported home during an emergency or early closing of the School.

4. If a parent or guardian does not want their student transported home in either of these situations, the parent/guardian must make alternative arrangements and notify the School and the School shall notify the student's teacher as to the parent's alternative arrangements.

5. Parent/Guardian are to refrain from physical/verbal/emotional abuse to Wounded Knee District School All Staff which also includes: bus driver, bus monitor and coaches. (Consequences will be put in place).

4.59 BUS RIDING RULES

1. Obey the instructions of the driver.
2. Stay in your seat.
3. Keep all parts of your body in the bus.
4. If behavior endangers the occupants of the vehicle~~, etc~~. the driver will stop the bus and call law enforcement to remove the student(s) that are causing disruption.
5. Bus drivers has full authority to reprimand and write up student's behavior and will follow the bus rules
6. Be courteous, no profane language allowed
7. No eating or drinking on the bus
8. keep the bus clean
9. Do not damage or tamper with the bus equipment
10. Absolutely no fighting, pushing or shoving on the bus
11. Do not bring pets on the bus
12. Parents and students are not allowed to physically or verbally abuse students or staff members while on the bus
13. Any personal items brought on the bus are not the responsibility of Wounded Knee District School or staff
14. No alcohol, tobacco, or illegal drugs are to be brought on the bus. If violated local authorities will be notified
15. A safe trip for all students is a MUST
16. When dismissed from school, students are required to get on their designated buses.

Violation of the above rules may result in students losing their bus riding privileges and parents will be responsible for transporting their students to and from school. Please levels of Disciplinary Consequences and Support.

4.60 SEXUAL HARASSMENT

It is_the policy of *Wounded Knee District School*, in accordance with providing a positive environment, that sexual harassment in the School directed by or at students is unacceptable conduct that will not be condoned.

Sexual harassment is unsolicited, nonreciprocal behavior by an employee or student which causes a student to submit to unwelcome sexual words, conduct, behavior, or activity of any kind, or to fear that he or she would be punished for refusal to submit.

Sexual harassment also includes any conduct unreasonably interfering with another's school attendance or school performance by creating an intimidating, hostile, or offensive school environment. Sexual harassment consists of a variety of behaviors by employees or students directed to students including, but not limited to, subtle pressure for sexual activity, inappropriate touching, inappropriate language, demands for sexual favors, and physical assault.

Wounded Knee District School will, in the event of an alleged student perpetrator, treat sexual harassment as a form of serious misconduct and/or a major rule infraction, or in the event of an employee, grounds for suspension and dismissal. Employees or students who engage in harassing behavior will be disciplined appropriately. Students who are sexually harassed are encouraged to discuss the situation with their teacher, counselor, or any administrator or School Board member.

4.61 HOMEBOUND INSTRUCTION

The School shall provide appropriate instruction for students confined to home or hospitalized for periods exceeding five (5) consecutive school days (or whatever legal minimum is required by applicable law) upon the written request of the parent(s)/guardian(s) and with the approval of a licensed physician.

The physician must certify that the student is unable to attend school for the length of time specified and that he/she is capable of receiving home instruction and shall give an estimate of the probable length of student's convalescence. Should student's illness exceed the period, a parent should request that homebound instruction be extended prior to the end.

Homebound instruction, although correlated with what the student is missing in the classroom shall be geared to the student's needs and capabilities during his/her convalescence. Text books and supporting materials shall be provided by the school.

4.62 8th GRADE GRADUATION REQUIREMENTS

The graduation requirements shall meet or exceed the South Dakota Department of Education and Cultural Affairs, Oglala Sioux Tribe, and Bureau of Indian Affairs requirements.

8th grade graduation will be conducted at the end of the fourth quarter of the school year.

4.63 INTERNET USE

This policy applies to all *Wounded Knee District School* students who are accessing the Internet using *Wounded Knee District School* equipment and/or telephone lines. The primary goals are to:

1. Protect the information assets of the *Wounded Knee District School*.
2. Establish student accountability and responsibility for the acceptable use of the Internet.
3. Protect the *Wounded Knee District School* from liability resulting from illegal use of the Internet.

Wounded Knee District School students, and other affiliated persons who use *Wounded Knee District School* computing facilities to access the Internet are expected to exercise responsible and ethical behavior and will be held accountable for ensuring that such use:

1. Is consistent with *Wounded Knee District School* values and policies.
2. Protects the integrity and confidentiality of *Wounded Knee District School* records and computer and electronic assets.
3. Does not violate any tribal, state, or federal laws.

Failure to abide by this policy shall result in cancellation of Internet access privileges, disciplinary review, and/or legal action by the School, including but not limited to reporting of violations of the law to the appropriate criminal or regulatory authorities.

The following procedure shall be followed:

1. Each applicant requesting Internet access will read and sign the "Acceptable Use Policy" and is responsible for knowing and understanding this policy. A copy of the "Acceptable Use Policy" will be kept on file in the records office.
2. Students who use the Internet shall be informed of their responsibility to use the Services of the Internet in a manner which is consistent with the service, quality, and education goals of *Wounded Knee District School* before being granted access privileges.
3. Abuse of the use of the Internet by *Wounded* Knee District School students, including committing violations of tribal, federal, or state law and/or the use of *Wounded Knee District School* equipment or telephone lines to engage in procurement, storage, dissemination, or transfer in any fashion of pornography or lewd materials, visual depictions, or materials capable of being converted into visual depictions, shall make that student subject to immediate discipline as a major rule's infraction.
4. Not abiding by these rules will result in computer loss.

4.64 SPECIAL EDUCATION AND CHILD FIND POLICY

The *Wounded Knee District School* has adopted a Special Education Policy and Child Find Policy to meet all requirements of the federal, state and tribal regulations regarding the instruction of special education. The Special Education Policy, as well as the Child Find Policy, are on file in the Special Education office and may be reviewed by any parent/guardian. A copy will be provided to parents/guardians upon written request.

4.65 EMERGENCY CLOSING OF SCHOOL

The Principal may close school for emergencies which threaten the life, health, or safety of the students and staff.

The Principal shall notify students and parents that they will receive instructions from radio and television stations as to the operation of the school during an emergency.

The Principal shall contact local radio and television stations to notify parents and students if school is dismissed prior to the school day beginning. If the school is dismissed during the school day, the students will be transported to their home accompanied by employees to make sure parents are home to provide safety and supervision.

4.66 CHILD ABUSE REPORTING REQUIREMENTS

The first and foremost mission must be to protect the students whose health or welfare are threatened through non-accidental injury or neglect by parents, guardians, and caretakers including school personnel.

All Wounded Knee District School staff are Mandated Reporters.

It is the policy of the *Wounded Knee District School* System that any teacher or other school employee who suspects that a child under 18 years of age has been neglected or physically abused (including sexual or emotional abuse) by any person including parent or other person, shall report immediately orally and in writing (e.g. Scan form) to the building principal or designee who shall then immediately report to the proper authorities, local law enforcement agencies or local child protection agency, or the employee may go directly to the local law enforcement agencies or local child protection agency, if he or she chooses. The employee also has the option of reporting the alleged abuse to the BIA Hotline at 1-800-633-5155. If the employee goes to the proper authorities first, the employee should then inform the principal.

If the alleged perpetrator is an employee of the school, the law enforcement officer shall notify the school principal if the employee reporting the incident has not already notified the principal. The principal shall immediately notify the Line Officer, who is responsible for Central Office notification.

All suspected and actual incidents of child abuse (i.e., physical, sexual, and/or emotional abuse) and neglect (simple, serious neglect) must be reported on the same day the incident is discovered.

To assist receiving agency, the Principal or officer in charge shall prepare a written report within twenty-four hours (24) after the incident was reported containing the following information, if possible: (1) date, time, and location of incident; (2) a detailed account of the incident; (3) name (s) of the informant(s) (if available) or witness (es); (4) name of individual (s) completing the report; (5) explain involvement and assistance of the local protection team; (6) name, address, and age of child; (7) name and address of parent or caretaker; (8) nature and extent of injuries or description of neglect; and (9) any other information that might help establish the cause of injuries or condition. The principal shall notify the Line Officer once this report has been prepared and the employee who reported the abuse.

School employees, including administrators, shall not contact the child's family or any other persons.

Failure to make a report of suspected abuse or neglect may also result in a fine or incarceration or both.

Anyone who participates in making a report in accordance with the law and in good faith is immune from any civil or criminal liability that may otherwise arise from the reporting or from any resulting judicial proceeding even if the suspicion is proven to be unfounded. Retaliation against an employee for reporting suspected child abuse in good faith is prohibited.

Copies of this policy shall be distributed by the school principal or his designee to all school employees at the beginning of each school term and to new employees when they begin employment if at a different time than the beginning of the school term.

The board will support any employee making a report of suspected child abuse or neglect until and unless it is determined that the employee was acting in bad faith in making the report.

Failure to report incidents or to properly comply with the procedures set forth above may result in disciplinary action and/or termination.

4.67 PARENT INVOLVEMENT POLICY

The *Wounded Knee District School* Board will develop strong partnership with the home. Parents and schools working as partners increase student achievement and help develop positive attitudes about self and school. The key factor in the home-school partnership is the relationship between the teacher and the parent. Teachers are professional who manage a variety of instructional resources. Parents are an essential resource in the learning process of their children. Organizational support from the School Board and administration enables teachers to effectively develop the partnership.

1. *Wounded Knee District School* will design effective forms of school-home communications with all families each year about school programs and their children's progress.
   - Home Visits
   - Parent-Teacher conferences
   - Annual Report to the Board and Community
   - School Policies

2. *Wounded Knee District School* will provide information and ideas to families about how to help students at home with curricular related activities, decisions and planning.
   - Monthly calendar of events/activities
   - Monthly Parent Newsletter

3. *Wounded Knee District School* will include parents in school decisions, developing parent leaders and representatives.
   - Parent participation on committees-O.A. O (school improvement team), CSRP (consolidated school reform plan).

4.68 Homeless Student Regulations Required by Federal and State Law

US Department of Education Definition of a Student Experiencing Homelessness
As defined by McKinney-Vento Homeless Education Assistance Act of 2002, Subtitle B of Title VII, Section 725. The term "homeless children and youths"
- means individuals who lack a fixed, regular, and adequate nighttime residence; and
- includes
- Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
- children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- migratory children (as such is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (1) through (3).

Rights of Children

You have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act of 2001. You have the right to:
- Go to school, no matter where you live or how long you have lived there. You must be given access to the same public education provided to other students.
- Continue in the school you attended before you became homeless or the school you last attended, if that is your choice and is feasible. The school district's local liaison for homeless education must assist you, if needed, and offer you the right to appeal a decision regarding your choice of school if it goes against your wishes.
- Receive transportation to the school you attended before you became homeless, or the school you last attended, if you request such transportation.
- Attend a school and participate in school programs with students who are not homeless. Students cannot be separated from the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization records or other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrollment.
- Receive the same special programs and services, if needed, as provided to all other students served in these programs.
- Receive transportation to school and to school programs.

4.69 INSTRUCTIONAL GOALS

A committee consisting of staff, student, parent and community representatives will be organized by the Principal or designee no later than December 1st each year to insure review and update of student outcomes in the current curriculum.

Instructional goals shall be incorporated in curriculum as student exit outcomes.

4.70 INSTRUCTIONAL ARRANGEMENTS

Class size - No class shall exceed the limitations for size as described by federal, state, and tribal law and regulations.

Grouping- Students will generally not be grouped according to ability. Individualized instructional techniques will be used.

Schedules and Planning- The Board shall annually adopt a calendar for the school term specifying the opening date. The School day for students shall at least equal the time required by state of South Dakota requirements. In the event school closings result in providing less than is required, the Board shall adopt plans to bring the School into compliance when needed.

4.71 LAKOTA LANGUAGE

The Board recognizes the importance of maintaining the Lakota language and may develop a plan to implement this goal. The board will direct the School administration to prioritize Lakota Language and ensure instructional schedules will include Lakota Language instruction for students daily.

4.72 CURRICULUM PLANNING AND DEVELOPMENT

A committee consisting of staff, students, parent and community members will be organized by the Principal at the beginning of each school year. This committee will meet on a regular basis and investigate new curriculum ideas, propose improved programs, and evaluate the results as needed.

The committee will ensure the curriculum is aligned in accordance with tribal and federal standards, and the standards of the accreditation agency.

School programs shall include those courses required by law as well as those established by the Board. The *Wounded Knee District School* curriculum shall be reviewed by the Curriculum Committee at least every two years.

On a regular basis the Curriculum and Planning Committee will recommend which:

1. Enrich and support the curriculum, taking into consideration the varied interests, abilities and maturity levels of students;

2. Stimulate growth in factual knowledge, literacy appreciation, aesthetic values and ethical standards;

3. Bring forth opposing sides of controversial issues so that young citizens may develop, under guidance the practice of analytical reading and thinking;

4. Represent the many religions, ethnic, and cultural groups, with emphasis on the Native American culture, heritage and language.

4.73 PILOT PROJECTS

The Board must approve all pilot projects before a pilot project may be implemented. If the school implements educational programs designed to explore or develop new or unproven methods or techniques, the parent(s) of children involved in such programs shall be notified in writing by the Principal and shall:

1. have the right to inspect all instructional materials to be used in connection with such program;

2. make their written request to review material to be used to the personnel in charge of the program;

3. be notified in writing by the personnel in charge of the program about a time and place for inspection of such material within ten (10) working days.

4. Any entity or individuals offering approved pilot programs within the school will provide the Board with an update at the conclusion of each academic year.

4.74 CURRICULUM GUIDES AND COURSE OUTLINES

Teachers will be provided with curriculum guides (teacher guides) and/or course outlines designed to assist users in strengthening and clarifying teaching of subject matter, and which suggest a variety of possibilities for instruction, variations of approaches and materials to be used.

4.75 INSTRUCTIONAL PERSONNEL/TEACHERS RECORDS

Instructional personnel, classroom teachers, are required to keep the following records:

1. Attendance registers must be kept daily,
2. Necessary additions to the students' permanent cumulative record,
3. Textbook record for each student,
4. Progress reports (formal and informal),
5. Other reports as required by Administration.
6. Gradebook in NASIS
7. Report Cards in NASIS
8. All required reporting components of the Native American Student Information System (NASIS).

4.76 GIFTED AND TALENTED STUDENTS

Wounded Knee District School is dedicated to providing learning experiences that will respond to the unique needs of students who qualify as "gifted and talented" under federal regulations and/or guidelines. Accomplishment of this mission will be through the identification of appropriate curriculum modification procedures, supplying age and level appropriate enrichment materials, teacher training in curricula enrichment, and appropriate curricula development.

In implementing these goals, the School shall follow the Gifted and Talented Program established by *Wounded Knee District School*. This program shall be managed by a certified employee.

4.77 GROUPING FOR INSTRUCTION

Grouping for instruction shall be conducted so as not to discriminate against students based upon race, sex or national origin.

4.78 ADVANCED MAKE UP WORK

Advanced make up work can be requested by a students' parents(s)/guardians(s) and is granted at the discretion of the Principal

Parent(s) of any student(s) who will be absent in excess of three (3) consecutive school days should request advanced make up from the respective Principal. In case of out of state travel, the parent(s) should make such request in writing to the respective Principal two (2) weeks in advance or at the discretion of the Principal.

Failure to complete school work may result in failing grade(s).

4.79 FIELD TRIPS AND EXCURSION

The Board recognizes that first-hand learning experiences provided by field trips are an effective and worthwhile means of learning.

Special events, projects, field trips, or excursions will be allowed upon approval by the Principal. No individual, class, or group will organize these types of events without first receiving authorization from the immediate supervisor. Once the immediate supervisor has granted his/her approval, the request must be submitted to the Principal for approval at least two weeks prior to the event.

All events, projects, field trips, or excursions will have a chaperone/supervisor. To participate in any activity away from school a student must provide his teacher with written permission form from a parent or guardian. This written permission shall include authorization for the chaperone/supervisor to seek medical treatment for the student if necessary. If a parent does not wish his child to participate in a school organized activity, an alternative activity will be provided at the discretion of the School.

If the event goes beyond school hours, the permission slip must contain a person to contact in case of emergency. Before leaving on the event or trip, the front office must have a list of names of all students going on the trip, the names of all the trip supervisors, and the destination, the phone number of the destination, and expected arrival and departure times.

The person arranging the trip is responsible for arranging for necessary food, transportation, and money, and for submitting receipts immediately following pursuant to the Manual. Student rates for meals shall be as follows:

Breakfast	$9.00
Lunch	$9.00
Dinner	$11.00

The Board will designate the authority to approve overnight, in-state, field trips to the Administrator. All overnight out-of-state field trips must be approved by the Board.

If a school vehicle breaks down or the return from the event or trip has been delayed, during school hours the supervisor should call the school. During non-school hours, the supervisor should call an emergency contact person.

School vehicles must be cleaned by the event organizers following the activity.

4.80 GRADING SYSTEM

Grading will be on a Quarterly basis.

K-5= E=excellent, S=satisfactory, IS=improvement shown, NI=needs improvement

6-8= Standard A-F grading system

The mastery of prescribed course objectives shall be the primary measure of academic attainment for reporting student grades on report cards. The Principal is responsible for protecting students from prejudice, unjust, and inconsistent academic or personal evaluation.

4.81 REPORT CARDS

A written report card of student progress will be provided to the parent(s) by the teacher(s) at least four (4) times each school year. Each teacher will prepare a mid-**quarter** interim report of a student academic/disciplinary progress in order to notify parents of potential problems or positive student achievement.

4.82 CONFERENCES

The teacher shall arrange for at least one (1) conference per student for each grading period to report on the overall progress of the student. Pertinent information concerning the student will be mailed to parent(s) who are unable to attend scheduled Parent-Teacher Conferences.

If a parent wishes to meet with a teacher other than during the scheduled Parent-Teacher Conference, the parent may call and schedule an appointment.

4.83 HOMEWORK

Homework is based upon what the student has demonstrated to the teacher they know and can successfully complete on their own and is in addition to the regular classroom assignment. The type, frequency and quantity of homework should be assigned according to the needs of individual students and at the discretion of the student's teacher.

Students are expected to complete assigned homework on time when required by the classroom teacher. Failure to do assigned homework may result in disciplinary action.

4.84 MAKE-UP WORK

Students who have an excused absence from school have the number of days missed plus one (1) to complete any missed assignments. Teachers will have work available for make-up when needed by the student

4.85 TEACHING METHODS

The Board requires the best teaching strategies be used to bring about learning at the school. Instructional staff shall be aware of innovative instructional methods, ideas, and practices developed in school systems and apply those which have the potential for improving the learning at the school.

4.86 TEACHING CONTROVERSIAL ISSUES

Controversial issues shall be presented in a fair and unbiased manner and teachers should consult with the Principal when planning to discuss controversial issues with students

Free inquiry in a democratic society requires controversial issues arising in the classroom be handled as a regular aspect of instruction and learning in such a way as to not inhibit dignity, personality, or intellectual integrity of either the teacher or the student.

Controversial issues provide stimulation to learning by creating intellectual excitement and are thus an important part of the classroom environment. Teachers only serve as a facilitator and shall not discuss their personal preference.

4.87 CONTROVERSIAL SPEAKERS

When correctly handled, the use of controversial speakers becomes an invaluable component in accomplishing goals of citizenship education. However, a serious responsibility is placed on professional staff members to correctly structure learning situations involving a speaker.

All speakers must be invited through the Principal, who shall endeavor to engage speakers for both sides of the issues. Any speaker who advocates unconstitutional or illegal acts or procedures shall not be permitted to address students.

4.88 LESSON PLANS

Teachers shall prepare lesson plans and provide the Principal with a copy of their weekly lesson plans by the end of the day on the Friday proceeding each week when they will be implemented.

The Principal shall monitor teacher lesson plans to ensure the daily instructional objectives are referenced to the basic curriculum content, objectives, and competency.

Failure to prepare and turn in lesson plans will result in disciplinary action as per School policy.

4.89 LEADERSHIP TEAM

The *Leadership Team* is to act as an advisory team to the school administration concerning curriculum, assessment, parental involvement, Comprehensive School Plan development and monitoring, school policy/procedures, and professional development planning. The team will consist of the Principal, and one certified teacher and parent representative from the K-2 Tiospaye, 3-5 Tiospaye, and 6-8 Tiospaye. The Native Star is a program that contains 99 indicators that must be implemented structurally to create a turnaround school. This assists with the Comprehensive School Plan in keeping timelines to measure growth and accountability.

Appendix A

Internet Acceptable Use Policy Agreement

Students, Faculty, Staff and administrators at Wounded Knee District School have access to the Internet. Internet access will help promote educational excellence in schools by facilitating student research, resource sharing, searching and technology techniques and utilization, and internal and external communication. The internet is an electronic network of computer networks connecting millions of computers and hundreds of millions of people all over the world. The following services are available to our students, faculty, staff and administrators.

1. Electronic mail (email)
2. World Wide Web Access

Wounded Knee District School has taken precautions to restrict access to controversial materials. However, it is impossible to control all materials and block materials that may be inappropriate for school use. Wounded Knee District School believes that valuable information and communications accessible through the Internet far outweighs the possibility that users may come access inappropriate information. The following guidelines are provided as a framework for proper Internet use in Wounded Knee District School. Any violation of any of the provisions stated here may cause the Wounded Knee District School Administration to terminate or restrict the users account and access may be permanently denied.

The signature(s) on this document is (are) legally binding and indicates the party (parties) who signed has (have) read and understand the terms and conditions herein.

Internet: Terms and Conditions of Use:

1.Privileges-The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of this privilege

2. Acceptable Use-The use of the Internet privileges must be in support of education and research and consistent with the educational objectives of the Wounded Knee District School.
Transmission of any material in violation of any national or state regulation is prohibited. This includes but is not limited to: copyrighted material; threatening, harassing or obscene email, social media or material; or material protected by trade secret or other laws.

3. 1. Network Etiquette-You are expected to follow generally accepted rules of Internet etiquette. General rules include (but are not limited) to the following:

1. Do not reveal your personal address or the personal information of student or colleagues.
2. Do not give your password to anyone
3. Use appropriate language. Remember that the Internet is not private and anything you say may be forwarded or reposted.
4. Do not participate in illegal activities.

5. Be polite in all your writing. Remember that words are easily misunderstood.

6. Email is not private. System operators and authorities have access to all communications.

7. Do not forward email to third parties without the express permission of the original author.

8. Use your email and web privileges for the benefit of your education and the mission of Wounded Knee District School only.

9. The viewing or downloading of pornographic material is always forbidden.

4. Wounded Knee District School makes no direct or implied warranties for any of the services it may provide. Wounded Knee District School will not be responsible for any damages suffered directly or indirectly by the user. This will include access or lack of access to email, material, or data and/or loss of service or electronic data and communications.

5. Security-Security is of vital importance to Wounded Knee District School. We will do everything in our power to make sure that the network is secure. Since technology and humans are not perfect, lapses in security may occur; Wounded Knee District School is in no way responsible for this and shall be held harmless.

6. Vandalism -Vandalism will not be tolerated and is a reason for immediate suspension of privileges.

Appendix B

WOUNDED KNEE DISTRICT SCHOOL
Parent Compact

The Wounded Knee District School and the parents of the students participating in activities, services and programs funded by Title I, Part A of the Elementary and Secondary Act (ESEA), (Participating Children), agree that this compact outlines how parents, the entire school staff, and the students will share the responsibility for improving students' academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards/core curriculum. This school-parent compact is in affect during school year 2017-2018.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS
(PROVISIONS BOLDED IN THIS SECTION ARE REQUIRED TO BE BY TITLE I, PART A SCHOOL-PARENT COMPACT)

School Responsibilities

Wounded Knee School District School Will,

1. Provide high-quality curriculum and instruction in a supportive and affective learning environment that enables the participating student to meet the state's student academic achievement standards as follows:
   - Elementary: Core Reading, Math and Science Standards
   - Reading: Journeys
   - Math: Go Math
   - Science
   - Middle School: Core Reading, Math and Science Standards
   - Reading: Read 180
   - Math: Go Math
   - Science:
2. Hold Parent-Teacher conferences during which this compact will be discussed as it relates to the individual student achievement.
   - 1st Quarter
   - 2nd Quarter
   - 3rd Quarter
   - 4th Quarter will be sent via mail
3. Provide parents with frequent reports on their student's progress. Specifically, the school will provide reports as follows:
   - Report cards will be handled out during parent/teacher conferences
   - Progress reports will be mailed every two weeks to parents with
   - Students who are at risk of failing a class and or a grade
4. Provide parents reasonable access to staff
   - Instructional Staff will be available Monday-Thursday 7:45-8:15 am and 4:00-4:30pm

Parent Responsibilities

We, as parents will support our children's learning in the following ways,

- Monitoring attendance
- Making sure that homework is completed
- Monitoring amount of television their children watch
- Volunteering in my child's classroom
- Participating, as appropriate, in decisions relating to my Child/Children's education
- Promoting positive use of my child's extra-curricular time
- Staying informed about my child's educational and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding as appropriate.
- Serving, to extent possible, on policy advisory groups, such as being the Title I Policy Advisory Committee of Practitioners, the School Support team or other school advisory or policy groups.

Student Responsibilities

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school everyday

FOLLOW-UP SERVICES

This section provides options for intervention strategies for students who have been the target of bullying as well as intervention strategies for students who have exhibited bullying behaviors. It also includes strategies that WKDS should avoid.

I. Intervention Strategies Appropriate for Targets

1) Ongoing individual support (school counselor/school social worker)
    a. Resiliency skill development
    b. Self-Esteem development
2) Outreach to parents to provide resources/information: Encourage a team approach to support
3) Increase School Connectedness
    a. Involvement in after-school programs: Assist in helping student to find clubs/groups/activities
4) Provide resources for community organizations or community resources (i.e., additional counseling)
5) Referral to a mentoring program (peer or adult mentoring)

II. Intervention Strategies Appropriate for Bullies (students exhibiting bullying behaviors)

1) Psycho-educational Individual Support
    a. Empathy Building/Training
    b. Focus on increasing emotional intelligence
    c. Communication Skills Development
    d. Knowledge of Impact of Bullying on Others
2) Provide clear and consistent consequences to all student bullies
3) Increase School Connectedness
    a. Involvement in after-school programs: assist in helping student finding clubs/groups/activities
4) Positive Behavioral Interventions and Supports (PBIS); for more information visit: http://www.pbis.org/
5) Referral to a mentoring program (peer or adult mentoring)

III. Strategies to AVOID

1) Group Counseling: Do not provide group counseling to targets or bullies
2) Peer Mediation: Peer mediation programs are a wonderful school resource to assist in conflict resolution, but it should never be used in a bullying situation.
3) Inconsistent Responses: It is critical to provide fidelity regarding your school's policy on bullying prevention and intervention.
4) Zero Tolerance Policy: please see "Multiple Responses, Promising Results: Evidence-based, Nonpunitive Alternatives to Zero Tolerance," for more information.

Wounded Knee District School
STUDENT BEHAVIORAL CONTRACT

TO: PARENT/GUARDIAN AND STUDENT

_____ will begin this contract on this date _____ to help in assuring his/her success. This contract will be used to assist in determining their future at Wounded Knee District School.

GOALS FOR STUDENT:
I will follow all school rules and behavior expectations at WKDS:
1.
2.
3.

REWARDS IF GOALS ARE MET:
1.
2.
3.
4.

CONSEQUENCES IF GOALS ARE NOT MET:
1.
2.
3.

Special Note: The rewards and consequences mentioned above are null and void if student commits an act that would require a suspension and/or expulsion. This will be determined by school policy and the school administration.

By signing this contract all parties agree to the stipulations in the document and will following accordingly.

The following contract will be reviewed by the student, parent/guardian, counselor and principal on the following date and time: _____.

_____ _____
(Student) Date **(Principal or Designee) Date**

_____ _____
(Parent/Guardian) Date **(Teacher or Counselor) Date**

Wounded Knee District School
FAMILY CONTRACT

The following is a contract that can be revised based on the specifics of any bullying situation. It can be implemented by the school principal, designee or other neutral parties for those families involved.

I. Acknowledgement and Purpose

1. Bullying is defined by state law [and school policy] as any severe or pervasive physical or verbal act or conduct (including written and electronic communications) directed toward a student or students, that has or can be reasonably predicted to have the effect of one or more of the following: placing the student or students in reasonable fear of harm to their person or property; causing a substantially detrimental effect on the student's or students' physical or mental health; substantially interfering with the student's or students' academic performance; or substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

2. Bullying includes: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

3. [Offender] and [Offender's Parent(s)/Guardian(s)] acknowledge that [Offender] has engaged in inappropriate conduct toward [Victim] that rises to the level of bullying, as defined above.

4. [Offender's Parent(s)/Guardian(s)] and [Victim's Parent(s)/Guardian(s)] wish to avoid further incidents of bullying, as well as further disciplinary or legal action due to [Offender's] bullying and therefore have come together to commit to take immediate action to stop any and all bullying of [Victim], or any other students.

5. [Offender's Parent(s)/Guardian(s)] and [Victim's Parent(s)/Guardian(s)] further commit to taking all steps necessary to create a positive environment for their children's personal growth and development and to ensure that all students feel safe and respected at school.

II. [Offender's] Commitment and Agreement

1. [Offender] acknowledges and understands that if he/she engages in further acts of bullying, he/she will be subject to further disciplinary action, including suspension or expulsion from school, and could face criminal charges or a civil lawsuit.

2. [Offender] agrees and commits to (a) stop all bullying activity immediately and permanently, including online, in-person, or other media or electronic-based bullying; (b) only communicate with [Victim] if it is directly related to a school assignment, program, or activity; (c) never talk about [Victim] with other students; (d) treat all students with respect; (e) review and comply with the school's policies with regard to bullying, including reporting any acts of bullying committed by other students; and (f) keep this agreement and the discussions regarding this agreement confidential.

III. [Victim's] Commitment and Agreement

1. [Victim] agrees to (a) never talk about the Offender with other students; (b) treat all students with respect; (c) review and comply with the school's policies and support system with regard to bullying, including reporting any acts of bullying committed by other students; and (d) keep this agreement and the discussions regarding this agreement confidential.

IV. [Offender's Parent(s)/Guardian(s)] Commitment and Agreement

1. [Name(s)] agree to (a) encourage [Offender] to always respect others; (b) instruct [Offender] to immediately and permanently stop engaging in any acts of bullying and to take all necessary steps to ensure [Offender] does not engage in bullying toward [Victim] or anyone else; (c) instruct [Offender] to report any bullying to the school; (d) to report any bullying to the school; and (e) keep this contract and the discussions regarding this contract confidential, except as necessary to communicate with the school regarding the limitations on communications between [Offender] and [Victim].

V. The Victim's Parent(s)/Guardian(s) Commitment and Agreement

1. [Names] agree to (a) encourage [Victim] to always respect others; (b) to instruct [Victim] not to bully; and (c) instruct [Victim] to report and/or assist [Victim] in promptly reporting any bullying to the school; (c) keep this contract and the discussions regarding this contract confidential, except as necessary to communicate with the school regarding the limitations on communications between [Offender] and [Victim].

VI. Violations of this Agreement and the Anti-Bullying Commitment

If these commitments and agreements are violated, all parties consent and agree to promptly reconvene and meet with a group of professionals, including, but not limited to, school officials, law enforcement, and/or attorneys.

_____ _____

[Offender] Date

_____ _____

[Victim] Date

_____ _____

[Offender's Parent(s)/Guardian(s)] Date

_____ _____

[Victim's Parent(s)/Guardian(s)] Date

I have received the 2017-2018 Wounded Knee District School Student/Parent Handbook. I/We have read and understand the Student/Parent Handbook 2017/2018, I/we understand the educational objectives and the disciplinary practices as stated in the handbook and I/we agree to all policies/procedures.

_____

Student Signature Date

_____

Parent/Guardian Signature Date